



**WORCESTERSHIRE
WA APPRENTICESHIPS**

**THE CAREERS &
ENTERPRISE
COMPANY**



Worcestershire

Training Providers Association CIC

Supporting local apprenticeships and skills development

Worcestershire Apprenticeship Hub is a partnership of organisations working together to provide a coordinated approach to the development and delivery of Apprenticeships across Worcestershire and is here to support schools and their students with understanding Apprenticeships. The Hubs aim is to:

- Raise aspirations and achievements of young people
- Help them understand the world of work
- Develop employability skills, CVs and Apprenticeship applications
- Enable young people to make more informed career choices
- Simplify apprenticeships and the application process

There are 5 fully funded opportunities for schools to engage with

- 1. Apprenticeship Talks (years 7 – 13)**
- 2. Apprenticeship Workshops – CV writing and application support (years 11-13)**
- 3. Industry Visit Days (years 7-13) onsite or off site**
- 4. Mock Interview Days (years 11-13)**
- 5. Apprenticeship Career Shows (in school or by District)**

Apprenticeship Talks (years 7 – 13)

Purpose: To provide impartial information advice and guidance to students to enable them to have a clear understanding of what is involved in an Apprenticeship programme and the opportunities available locally.

- *Increased awareness and understanding of the entry requirements for the Apprenticeship programme*
- *To understand everything there is to know about Apprenticeships*
- *Understanding of different types of Apprenticeships and progression opportunities to Higher & Degree levels*
- *Helping to prepare young people for the world of work and to enhance their employability skills by understanding the importance to employers of attitudes, qualifications and skills.*
- *To understand how to apply for vacancies and set up alerts*

Delivery: The Worcestershire Apprenticeship Hub can deliver the Apprenticeship talk to groups of students of any size, assembly or year group talks. Presentation and Q&A session requires 20-30 minutes dependant on group size

Apprenticeship Workshops – CV writing and application support (years 11-13)

Purpose: To provide impartial information advice and guidance to students to enable them to have a clear understanding of what is involved in an Apprenticeship programme and provide support with searching and applying for vacancies, setting up their apprenticeship account, applying for vacancies and managing alerts

Delivery: The Worcestershire Apprenticeship Hub can deliver the Apprenticeship workshops to groups of students in years 11-13. Presentation and Q&A session requires 20-30 minutes. Online registration and access to the Apprenticeship Vacancy system requires an additional 1 hour, internet access would be required, ideally using your IT suite/s

Industry Visit Days (years 7-13)

Purpose: To either provide visits to employer premises to meet apprentices and to find out more about the industries, job opportunities and qualification requirements for career progressions and what employer expectations are OR to have employer's visit your school to talk about their sector. Sector visits into school can be organised for Creative and Media, Cyber & Digital, Engineering, Hospitality & Catering. (If you have a specific sector request let us know, we may be able to help)

Delivery: The Worcestershire Apprenticeship Hub can organise between 2-4 employer visits across different sectors over ½ or a full day for groups of up to 20 students OR arrange sector specific visits from local employers into your school (Creative and Media, Cyber & Digital, Engineering, Hospitality & Catering)

Mock Interview Days (years 11-13)

Purpose: To provide interview experience with employers to help students prepare for the world of work. We can support and help you plan your own mock interview days and help to engage employers. Mock interview group size of 60 targeted students is recommended but larger groups can be supported. We have links with employers and apprenticeship ambassadors who are happy to engage with schools to support mock interview sessions

Delivery: 3 hour Mock interview sessions are delivered at school and can be organised to fit in with your timetable for years 11-13 or we can help and support you with your mock interview day by engaging employers and apprentice ambassadors for you.

Apprenticeship Career Shows (years 7-11)

Purpose: To provide the opportunity for a range of training providers, colleges and employers to showcase their apprenticeship offer to your students, providing information advice and guidance on opportunities available through apprenticeships

Delivery: The Worcestershire Apprenticeship Hub can organise 1-2 hour apprenticeship events delivered at school which can be organised to fit in with your timetable for years 7-13. There is also the opportunity for groups of schools to have a district event rather than individual school events.

Booking Details

To book any of these opportunities please contact The Hub 0333 666 3 666 or email info@worcsapprenticeships.org.uk our dedicated school coordinators, Helena Baxter and Eileen Stead have many years experience and will provide a 100% impartial service for you